

**Federal Medical Centre
PMB 502, Yenagoa, Bayelsa State
Invitation to Tender for 2016 Capital Projects**

(1.0) INTRODUCTION

In compliance with The requirement of the Public Procurement Act, 2007 the Federal Medical Centre, Yenagoa, Bayelsa State hereby invites interested, competent and reputable contractors with the relevant experience, requisite expertise and good track record for submission of Technical/ Financial Bids for 2016 Capital Projects.

(2.0) SCOPE OF WORK

The project would involve:

CATEGORY A: CONSTRUCTION

LOT 1A: Construction of Rest Room Complex

LOT 1B: Construction of Call Room

CATEGORY B: MEDICAL EQUIPMENT

Lot 2: Purchase of Laparoscopy/Hysteroscopy machine

(3.0) ELIGIBILITY CRITERIA

Interested contractors are required to submit the following documents:

- (i) Certificate of Incorporation with Corporate Affairs Commission (CAC).
- (ii) Comprehensive company profile showing organisational structure, list of staff including Curriculum Vitae of key personnel (enclose photocopies of professional qualification)
- (iii) Evidence of Corporate Registration with relevant Professional Bodies as at 2016.
- (iv) Evidence of Tax Clearance Certificate for the past 3 years.
- (v) Company's Audited Account for the last three (3) years
- (vi) Evidence of compliance with Industrial Training Fund (Amendment) Act, 2011 by submission of ITF compliance certificate for 2016.
- (vii) Evidence of compliance with the Pension Reform Act, 2014 by submission of current Pension Compliance Certificate for 2016.
- (viii) Evidence of compliance with Nigeria Social Insurance Trust Fund (NSITF) Act, 1993

- (ix) Evidence of registration with BPP data base (Interim Registration Certificate)
- (x) Evidence of Financial Capability and Banking Statement of Account for the last 12 months.
- (xi) Evidence of performance of similar job completed for the last five (5) years or ongoing starting; clients, location, letters of Award, Certificate of Completion and Contract Agreement/Payment.
- (xii) Evidence of Ownership/Lease of Essential Construction Equipment
- (xiii) Any other information that will enhance the application.

(4.0) COLLECTION OF TENDER DOCUMENTS

Tender Documents are obtainable from the Procurement Unit, Prof. E. N. Etebu Administration Block, Federal medical Centre, Yenagoa within the working hours of 8am-4pm (Mondays -Fridays) upon presentation of evidence of payment of non-refundable Tender Fee of N20,000.00 per LOT

(4.1) The payment should be made into the following Accounts details;

Account Name: Federal Medical Centre, Yenagoa

Account No.: 0300503 561013

Account Type: CBN Revenue e-collection.

(5.0) SUBMISSION/CLOSING DATE OF TENDER DOCUMENTS

(i) Completed Technical and Financial Bids should be submitted in two (2) separate sealed envelopes and labeled “Technical Bid” and “Financial Bid” respectively with the company name indicated at the back of the envelope. The two envelopes should be enclosed in one big sealed envelope and marked (Technical and Financial), clearly stating the project name and LOT Number at the top right hand corner of the envelope and addressed as follows:

**The Medical Director
Federal Medical Centre
Yenagoa, Bayelsa State**

(ii) The documents should be deposited in the Tender Box at the Procurement Unit, Prof. E. N. Etebu Administration Block. Federal Medical Centre,

Yenagoa within the working hours of 8am – 4pm (Mondays – Fridays)

(iii) The deadline for submission is **Tuesday 29th November, 2016 by 12noon.**

OPENING OF TENDER DOCUMENTS

(i) Bid opening shall commence immediately after the closing deadline for submission of Bids in the Boardroom, Prof. E. N. Etebu Administration Block, Federal Medical Centre, Yenagoa on **Tuesday 29th November, 2016 by 12noon.**

All applicants or their representatives, relevant professional bodies and NGOs are invited to witness the opening exercise.

(7.0) PLEASE NOTE THAT;

(i) Submission of Tender does not mean that Federal Medical Centre, Yenagoa is under any obligation whatsoever to award your company any contract.

(ii) All required documents may be referred to the Security Agencies, Corporate Affairs Commission (CAC), Federal Inland Revenue Service (FIRS), PENCOR, ITF and other relevant bodies for Verification.

(iii) Federal Medical Centre, Yenagoa reserves the right to annul the selection process at any time without incurring any liability and assigning any reason thereof.

(iv) All Bids submission must be in English Language

(v) Tender Documents submitted after closing deadline shall be rejected.

Signed:

Dr. D.O. Allagoa

Medical Director